



Office of the Academic Registrar
ACADEMIC CALENDAR ACADEMIC YEAR 2024/2025

MAY INTAKE DATE RANGE	WEEK OF THE SEMESTER	EVENT/ACTIVITY	RESPONSIBLE PERSON/OFFICE
06 TH May 2024 - 12 th May 2024	Week 1	<ul style="list-style-type: none"> Reporting for in-service & Distance learning students. Reporting for new students (May intake) and Orientation 	Academic Registrar, faculty deans, coordinator in-service and distance education.
13 th May 2024	Week 2	<ul style="list-style-type: none"> Start of Normal Registration for New students 	Academic Registrar, faculty Deans.
4 th June 2024	Week 3	<ul style="list-style-type: none"> Close of Normal Registration 	Academic Registrar, faculty Deans.
10 th June 2024	Week 4	<ul style="list-style-type: none"> Start of Mid semester assessment tests for May Intake 	All Course Facilitators
28 th June 2024	Week 6	<ul style="list-style-type: none"> Deadline for submission of all course works and Tests 	All Course Facilitators
15 th July 2024- 27 th July 2024	Week 11	<ul style="list-style-type: none"> Start of end of semester exams(May Intake) 	Academic Registrar Faculty Deans, Course facilitators
02 nd August 2024	Week 11	<ul style="list-style-type: none"> Senate Meeting to Pass results for April May & July 2024 	All Senators
AUGUST INTAKE DATE RANGE	WEEK OF THE SEMESTER	EVENT/ACTIVITY	RESPONSIBLE PERSON/OFFICE
05 th August 2024	Week 1	<ul style="list-style-type: none"> Start of semester one 2024/2025 	Academic Registrar, Students guild, Faculty deans, University Bursar, Administrators
05 th August 2024	Week 1	<ul style="list-style-type: none"> New semester for new students and Continuing students 	Academic Registrar, Students guild, Faculty deans, University Bursar, Administrators

05 th August 2024-10 th August 2024.	Week 1	<ul style="list-style-type: none"> • Orientation for new students 	Academic Registrar, Students guild, Faculty deans, University Bursar, Administrators
12 th August 2024	Week 2	<ul style="list-style-type: none"> • Start of registration for New and Continuing students 	Academic Registrar, , Faculty deans, University Bursar.
24 th August 2024	Week 3	<ul style="list-style-type: none"> • Induction of the Guild Council 	Dean of Students
31 st August 2024	Week 3	<ul style="list-style-type: none"> • staff research workshops(All Faculties) 	Respective Faculty Deans, HODs & Directorate of research
07 th September 2024	Week 4	<ul style="list-style-type: none"> • Journalism & Media studies workshop as well as other Departments 	Faculty Deans, HODs, Head of study tours
14 th September 2024	Week 4	<ul style="list-style-type: none"> • MIU professional Social work day • Inter University Tourism competition 	Faculty Dean, HOD, Head of study tours
23 rd September 2024	Week 8	<ul style="list-style-type: none"> • Close of Normal registration 	Academic Registrar, University Bursar
24 th September 2024	Week 8	<ul style="list-style-type: none"> • Start of late registration 	Academic Registrar, University Bursar
26 th September 2024-3 rd October 2024	Week 9	<ul style="list-style-type: none"> • Start of Coursework tests/ Announced tests 	Course facilitators, HODs, Faculty Deans
04 th October - 08 th October 2024	Week 10	<ul style="list-style-type: none"> • Hostel Inspection 	Dean of Students and Community Engagement officer, Guild Council
7 th October 2024	Week 10	<ul style="list-style-type: none"> • Guidance and Counselling workshop 	University counsellor
11 th October 2024	Week 10	<ul style="list-style-type: none"> • Department study trips. 	Faculty Deans, HODs, Head of study tours
25 th October 2024	Week 10	<ul style="list-style-type: none"> • Staff seminar on customer care and reputation management (KYC) 	Human Resource Manager Academic Registrar
09 th October 2024	Week 10	<ul style="list-style-type: none"> • National Independence Day 	All

10 th – 19 th October 2024	Week 11	<ul style="list-style-type: none"> Students' Cultural Galla 	Dean of Students, Guild Council
22 nd October 2024	Week 12	<ul style="list-style-type: none"> Deadline for submission of all course works and Tests 	Course facilitators, HODs, Faculty Deans
08 th NOV. 2024	Week 13	<ul style="list-style-type: none"> University Guild council friendly matches 	Guild sports minister, Guild Council
09 th – 17 th NOV. 2024	Week 14	<ul style="list-style-type: none"> Clearance for end of Semester exams 	Academic Registrar, University Bursar
18 th Nov – 11 th Dec 2024	Week 15-week 17	<ul style="list-style-type: none"> End of semester one exams commence 	Academic Registrar, Examinations office
13 th Dec– 21 st Dec 2024	Week 19	<ul style="list-style-type: none"> Central Marking 	Course facilitators, Academic Registrar, QAD
19 th Dec-21 st Dec 2024		<ul style="list-style-type: none"> Staff End of Year party 	Human Resource Manager
23 rd Dec 2024		<ul style="list-style-type: none"> Closure for End of Year Holidays 	All
JANUARY INTAKE DATE RANGE 2025	WEEK OF THE SEMESTER	EVENT/ACTIVITY	RESPONSIBLE PERSON/OFFICE
06 th Jan 2025	Week 1	Opening for January 2025 (semester 2)	Academic Registrar, Students guild, Faculty deans, University Bursar, Administrators.
06 th Jan 2025	Week 1	New and Old Students report	Academic Registrar, Students guild, Faculty deans, University Bursar, Administrators.
08 th Jan 2025	Week 1	Orientation and Start of registration for new students	Academic Registrar, Students guild, Faculty deans, University Bursar, Administrators.
10 th January 2025	Week 1	Senate meeting	All senators
21 ST February 2025	Week 7	07 th University Graduation Ceremony	University Council, Chancellor, Vice Chancellor, Senators and Graduands

03 RD March– 21 ST March 2025	Week 9 to Week 11	Guild Elections.	Dean of Students
15 th March 2025	Week 11	Training in Child protection for students under Humanities	Faculty Dean, HOD.
29 th March 2025	Week 12	Deadline for course works Tests submission	Course facilitators, Students
02 nd April 2025 -12 th April 2025	Week 13 to Week 14	Clearance for end of Semester 2 exams	Academic Registrar, University Bursar
14 th April – 30 th 2025	Week 15 to Week 17	End of semester 2 Examinations commence.	Academic Registrar, all administrators
1ST May 2025		Labour Day	All staff
02 ND – 26 th May 2025		Central Marking	Course facilitators, Academic Registrar, QAD
05 th May 2025		Start of May 2025 intake	Academic Registrar, Students guild, Faculty deans, University Bursar, Administrators.