



Office of the Academic Registrar

Subject: **Reporting Dates and Orientation Programme**

This memo serves to inform all students of the official reporting dates for the upcoming academic year 2025/2026. Please take note of the following dates and plan accordingly:

- **Certificates Students(Nursing and Midwifery) Report on 27th July 2025**
- **New Day Students – Report on Monday, 4th August 2025**
- **New Weekend Students – Report on Saturday, 9th August 2025**
- **Continuing Students(Day)– Report on Monday, 11th August 2025**
- **Continuing Students(Weekend)– Report on Saturday, 16th August 2025**

All students are expected to adhere strictly to these dates to ensure a smooth start to the academic activities.

Please find the orientation programme attached. It outlines important sessions and activities scheduled for new students.

Should you have any questions or require further clarification, feel free to contact the Office of the Academic Registrar on **ar@miu.ac.ug**

We look forward to welcoming you



SUBJECT	Orientation Programme for admitted Students for AUGUST INTAKE 2025-2026
VENUE	University Main Hall
DATES	For Monday 4th, Tuesday 05th and Wednesday 06th August, 2026 (Full Time Students) For 09th and 10th August, 2026. (Weekend Students)



ORIENTATION PROGRAMME FOR FULL TIME STUDENTS/DAY

DAY	TIME	ACTIVITY	RESPONSIBLE OFFICER
Monday 04/08/2026	8:00am - 4:00Pm	<ul style="list-style-type: none"> ❖ Arrival and initial registration at the front desk. ❖ Registering with the Dean of Students and office of the Academic Registrar ❖ Issue of Orientation Booklets ❖ Securing places of ❖ Accommodation/Hostels 	<ul style="list-style-type: none"> ❖ Dean of Students ❖ Academic Registrar ❖ Estates manager ❖ Guild President ❖ All GRCs
Tuesday 05/08/2026	8:00am - 4:00Pm	<ul style="list-style-type: none"> ❖ Arrival and initial registration at the front desk. ❖ Registering with the Dean of Students and office of the Academic Registrar ❖ Issue of Orientation Booklets ❖ Securing places of ❖ Accommodation/Hostels 	<ul style="list-style-type: none"> ❖ Dean of Students ❖ Estates manager ❖ Guild President ❖ All GRCs
Wednesday 06/08/2026	8:00am - 10:00am	❖ Arrival; At the start of the Official Orientation, all students are required to do central registration.	<ul style="list-style-type: none"> ❖ Academic Registrar ❖ Admission officer ❖ Admission Counselor ❖ University Bursar ❖ Dean of Students ❖ All faculty Deansl registration.
	10:00am - 12:00am	<ul style="list-style-type: none"> ❖ Registration at Faculty level and schools you belong. ❖ Remarks from respective Faculty & School Deans ❖ Academic perspectives at campus ❖ Academic programmes ❖ The Registration Process and requirements ❖ University Assessments ❖ Change of Programme ❖ The Grading system ❖ Meet the University officers and know their mandate (area of jurisdiction) ❖ Closing remarks by the Vice Chancellor ❖ Questions & Answer session 	<ul style="list-style-type: none"> ❖ Academic Registrar ❖ Dean FOAH ❖ Dean FOBAMS ❖ Dean FOE ❖ School of Law ❖ Dean FOST ❖ School of Engineering ❖ School of Graduate Studies & Research ❖ All respective HODs ❖ Guild Council members. ❖ Dean of Students and Guild Council
	12:00Noon- 12:45 PM	Guided Tour around the University	❖ Respective Faculty Deans

P.O BOX 160, KISORO, UGANDA Kamonyi, Northern Division, Kisoro Municipality Direct Tel: +256701650111
Reception Line: +256393225927 / +256772561957 | Web: www.miu.ac.ug

DAY	TIME	ACTIVITY	RESPONSIBLE OFFICER
	12:45 PM-2:00 PM	Lunch Break And Group Photos	
	2:00PM - 2:45pm	❖ Registration and payment of University fees procedures. ❖ Payment Procedures for NCHE fees.	❖ Academic Registrar & Finance Officer
	2:45PM -4:45PM	❖ Accessing registration numbers for all fully registered students.	❖ Academic Registrar & Finance Team ❖ Dean of Students ❖ Guild President ❖ Estates Manager ❖ All GRCs
	4:45PM-	END OF ORIENTATION	

ORIENTATION FOR WEEKEND STUDENTS

DAY ONE	TIME	ACTIVITY	FACILITATOR
SATURDAY 09/08/2026	8:00am - 4:00Pm	❖ Arrival and initial registration at the front desk. ❖ Registering with the Dean of Students and office of the Academic Registrar Issue of Orientation Booklets Academic perspectives at campus ❖ Academic programmes ❖ The Registration Process and requirements ❖ University Assessments ❖ Change of Programme ❖ The Grading system ❖ Meet the University officers and know their mandate (area of jurisdiction)	❖ Dean of Students ❖ Estates manager ❖ Guild President ❖ All GRCs
SUNDAY 10/08/2026	8:00am - 10:00am	❖ Arrival; At the start of the Official Orientation, all students are required to do central registration.	❖ Academic Registrar ❖ University Bursar ❖ Admission officer ❖ Dean of Students ❖ Admission Counselor ❖ All faculty Deans
	10:00am - 12:00am	❖ Registration at Faculty level and schools you belong. ❖ Remarks from respective Faculty & School Deans ❖ Closing remarks by the Vice Chancellor ❖ Questions & Answer session	❖ Academic Registrar ❖ Dean FOAH ❖ School of Engineering ❖ Dean FOE ❖ School of Graduate ❖ Dean FOST ❖ Studies & Research ❖ Dean FOBAMS ❖ All respective HODs ❖ School of Law ❖ Guild Council members. ❖ Dean of Students and Guild Council
	12:00Noon - 12:45 PM	❖ Guided Tour around the University	❖ Respective Faculty Deans
	12:45 -2:00 PM	LUNCH BREAK AND GROUP PHOTOS	
	2:00PM - 2:45pm	❖ Registration and payment of University fees procedures.	❖ Academic Registrar & Finance

Orientation programme for newly admitted students for AUGUST INTAKE 2026

Please note that all University Payments are made through designated University Banks. Avoid paying Cash to any Office Bearer.
At a time of registration, students MUST present their original Academic documents and must have paid at least 50% of their university fees.

Empowerment through Knowledge Creation!